

Ghana Business visa Application



IMPORTANT: Please enter your contact information

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



Ghana business visa checklist

- Filled out and signed Ghana business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 4 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

! If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

Name:

Company:

Address:

City:

State:

Zip:

- Itinerary.** Copy of round trip tickets or itinerary.
- Business Letter.** A business letter from either the sending company in the US or sponsoring company in Ghana. The letter should be printed on company letterhead stationery, addressed to the Embassy of Ghana, and signed by a senior manager (an equivalent to Vice-President or above). Business letters from US companies should adhere to the following guidelines: •



Mail documents to: VisaHQ.com
2005 Massachusetts Avenue, NW
Washington, DC 20036
Tel: 800-345-6541

Briefly introduce the applicant (please specify employment status/position held in the company by applicant).•

State

the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses

of companies to be contacted in Ghana.• Specify the type and desired validity of the visa (ie. one year multiple entry

business visa).• Guarantee of sufficient funds for travel.

Ghana business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Single entry	up to 90 days	\$50.00	\$49.95	5 business days	\$99.95
Single entry	up to 90 days	\$80.00	\$69.95	2 business days	\$149.95
Multiple entry	up to 90 days	\$80.00	\$49.95	5 business days	\$129.95
Multiple entry	up to 90 days	\$110.00	\$69.95	2 business days	\$179.95

Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number: - - - Exp. date: /

Credit Card Billing Address:

Signature:

Comments:

Thank you!
We accept all major credit cards.



For Official Use

Visa No.: _____

Type of Visa: _____

Date of Issue: _____

Charges: _____

Issuing Officer: _____

Please check one Single Entry - \$50.00 Multiple Entry - \$80.00 Single Entry (Rush) - \$80.00 Multiple Entry (Rush) - \$110.00

(Pay by cash or money order.

Personal checks are not accepted.)

*Affix passport
picture here*

Application for Ghana Entry Permit/Visa

Embassy of Ghana, 3512 International Drive, Washington D.C., 20008Website: www.ghana-embassy.org Tel.: 202.686.4520**INSTRUCTIONS:**

1. This form must be completed in quadruplicate and in capital letters and submitted (together with four (4) recent passport-size pictures) at least Fourteen (14) business days before the intended date of departure. The Processing period is five (5) business days.
2. Full names and addresses of references in Ghana should be stated (including telephone numbers, if available).
3. Any information stated on the form and subsequently found to be incorrect may render entry permit/visa void.
4. Applicants applying by post should provide self-addressed stamped envelopes.

1. (a) Surname _____ First Name(s) _____

Previous Name (if applicable) _____

(b) Date of Birth _____ (c) Place of Birth _____

(d) Nationality _____ (e) Former Nationality (if any) _____

(f) Passport No. _____ (g) Date of Issue _____

(h) Place of Issue _____ (i) Date of Expiry _____

2. Profession/Occupation _____

3. (a) Business Address & Tel. No. _____

3. (b) Residential Address & Tel. No. _____

4. Proposed date of departure for Ghana _____

5. (a) Travelling by: Air Sea Land

(b) Is applicant in possession of return ticket? _____ Ticket No. _____

(c) Financial means at applicant's disposal _____

6. Purpose of Journey: Business Tourism Employment Official Student Transit

7. Name & address of two references in Ghana:

(i) _____

(ii) _____

8. If for employment, name & address of employer in Ghana _____

9. Duration of stay in Ghana _____

10. Date of last visit to Ghana _____

11. Applicant's signature _____ Date of application _____